

Computers II

Instructor: Brian Laws of [100% Technology Solutions](#)
254-6021

Dates: TBD
Time: 6:30pm – 8:00pm

***Note: Classes will be canceled whenever school has been canceled, let out early or whenever the instructor deems is necessary. In the event of a cancellation the instructor will make every attempt to contact all members of the class. There will be a special class held on Thursday night, of that same week, to make up the missed class.**

Class overview: This class is designed for those who want to advance their knowledge of computers. Topics covered in this class include: software installations and uninstalls, troubleshooting software, troubleshooting system - virus and malware related issues, using administrative and network related tools, monitoring and optimizing computer performance.

***Please note, the following is a very broad representation of this class. Additional topics may be covered.**

- 1) In Class #1 we will start out by reviewing the basic computer topics covered in Intro to Computers. After it is clear that all students have at least a basic understanding of computers we will then continue by explaining applications and how they work. We will then introduce software installs. **note: due to location and restraints, students may not be able to perform all tasks. All efforts will be made to remedy this issue.*
- 2) We will finish up with the software installs before we proceed to discuss the potential issues that may arise from the installation and / or removal of software. After which we will discuss how to uninstall software *properly*.
- 3) During this class I will discuss System tools within XP and what they actually do. I will explain why you might want to use a tool such as 'Disk Defragmenter' or "System Restore".
- 4) The internet will be the topic of this class. Emails, attachments, uploading and downloading, ISPs, webmail

- 5) Personal computer troubleshooting techniques. What to look for, how to remedy and most importantly how to prevent, problems. PC optimization tasks.
- 6) Troubleshooting tools / software packages out there! Open source – vs- commercial
- 7) Quick review of topics covered before a Q & A session.